



PARK PLACE HOUSING APPLICATION

Project Description

The Park Place Housing Complex, located at 1222 Yukon Street, consists of six self-contained, 3 bedroom units of family housing. The units are approximately 780sf. and one of the units is wheelchair accessible. Parking and storage are limited and no pets or smoking are permitted. The units are equipped with solar assisted hot water, shared coin operated laundry facilities and a secure bicycle lock-up. Utilities are not included. Rents range from \$970 to \$1150 depending on unit.

Who is Eligible

- 3-6 person family groupings that include at least one parent and one dependant child
- Families with a combined family income ranging between \$39,000 - \$57,000 annually

As the demand for these units is high, Fernwood NRG assesses each applicant's need for housing based on criteria which includes the applicant's income, current living situation, and personal and family requirements.

Purpose of this Form

This application form is designed to collect specific information from applicants in accordance with section 26 (c) of the Freedom of Information and Protection of Privacy Act (the FOI Act). Fernwood NRG will use this information to determine your eligibility for housing and the types of accommodation that best suit your needs.

Additional information

At this time Fernwood NRG does not maintain a waitlist. Units are advertised on Craigslist and Used Victoria, and posted on our website as they become available. Fernwood NRG appreciates that some of the information requested in this application form may be sensitive and confidential. Your application will be reviewed in confidence.



Office Use Only

File Number: _____

Date: _____

(PLEASE PRINT OR TYPE CLEARLY)

A. Applicants: (Person(s) asking for accommodation)

Last name	First name	Mr.	Miss	Home Phone
		Mrs.	Ms.	
Last name	First name	Mr.	Miss	Work Phone
		Mrs.	Ms.	
Address: suite, house number, street, city, province, postal code (include mailing address if different)				Email

B. Household Composition: (List yourself on line 1, then list all other persons in your household who will be living with you.)

Full Name (last name first)	Birth Date d/m/y	Age	Sex	Relationship to Applicant	Type of Disability (if any)
1				Applicant	
2					
3					
4					
5					
6					
7					
8					

Do you expect the number of people in your family to change in the next 12 months? (pregnancy, family joining, family leaving)

Check if yes. Please explain: _____

C. Residency History: (Please list your address(es) for the past 5 years. Use a separate sheet if required.)

Address	From Date	To Date	Name of Landlord	Landlord Phone No.
Above Address		Present		

D. Rental References: (Please list two rental references)

Name	Length of Time Known	Relationship to Applicant	Phone No.

E. Income Information: List gross monthly income [before deductions] for all members of your household, age 19 and older, from all sources. Please provide name of employer.

First Name	Source (i.e. employment, EI, pensions, BC Benefits, etc.)	Gross Monthly Income (\$)
1		
2		
3		

4		
5		
6		
7		
Total Gross Monthly Income for Household		\$

F. Assets: (Please list the current value of all assets held by you and members of your household.)

Cash/ Bank Balance	\$	Stocks/Bonds/ Term Deposits	\$	Value of Real Estate Owned	\$
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Other assets: (e.g. RRSPs, Annuities, Mortgages held by household members) Please list below.

	\$		\$
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G. Transportation:

Does anyone in your household own a car? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, what is the value of your vehicle _____

H. Current Accommodation: Please describe your current accommodation as completely as possible.

Please state:	
Your current monthly rent. \$ _____	Does your rent include heat? <input type="checkbox"/> Yes <input type="checkbox"/> No
Describe your current accommodation:	
1. <input type="checkbox"/> Apartment	2. <input type="checkbox"/> House/Duplex/Townhouse
3. <input type="checkbox"/> Housekeeping Room	4. <input type="checkbox"/> Basement Suite
5. <input type="checkbox"/> Room & Board	6. <input type="checkbox"/> Trailer
7. <input type="checkbox"/> Living with Family/Friends.	8. <input type="checkbox"/> Car
9. <input type="checkbox"/> Hotel/Motel	10. <input type="checkbox"/> Other (please explain) _____
How many bedrooms do you have now? _____	
Do you:	
1. <input type="checkbox"/> Rent	2. <input type="checkbox"/> Own
3. <input type="checkbox"/> Share Expenses	4. <input type="checkbox"/> Have Free Accommodation
5. <input type="checkbox"/> Live in a Co-op	6. <input type="checkbox"/> Other (please explain) _____
Does your present accommodation have a:	
Bathroom	<input type="checkbox"/> Private <input type="checkbox"/> Shared <input type="checkbox"/> None
Kitchen	<input type="checkbox"/> Private <input type="checkbox"/> Shared <input type="checkbox"/> None
Outdoor play area:	<input type="checkbox"/> Yes <input type="checkbox"/> No

K. Application Checklist:

Before returning your Application for Accommodation have you:

- Completed your Application in full?
- Enclosed a copy of the 'Notice to End a Residential Tenancy', if applicable?
- Signed and dated the Application in the shaded space below?

DECLARATION: Please read and sign this statement.

I/We declare:

- This is my/our application; and
- All the information in it is correct and complete to the best of my/our knowledge and belief.

I/We authorize:

- Pursuant to the Freedom of Information and Protection of Privacy Act (the FOI Act), Fernwood NRG to make any inquiries that are necessary to verify the information given in this application; and
- Pursuant to the FOI Act, any person, corporation or social agency to release to Fernwood NRG any information pertinent to the assessment of my/our application; and
- Fernwood NRG to receive and exchange with credit bureaus and my/our previous landlords credit and other information about me/us, to be used in the decision making process to provide me/us with rental accommodation.

I/We understand:

- That, in accordance with section 33 (c) of the FOI Act, the information on this application may be shared with other affordable housing providers in order to increase my/our opportunities for rent-geared-to-income housing; and
- That this application does not constitute any agreement on the part of Fernwood NRG to provide me/us with rental accommodation; and
- That it is my/our responsibility to advise Fernwood NRG of any changes to the information given in this application and to provide any supporting materials required for my/our application.

Signature of Applicant	Date
Signature of Applicant	Date