

Fernwood NRG is a social enterprising non-profit organization serving the Fernwood neighbourhood by:

- supporting individuals and families with affordable, high quality services and housing,
- increasing food security through improving access to affordable, high quality food,
- playing an active role in developing the neighbourhood economy, and
- engaging the neighbourhood through activities, events and communications.

Job Summary

- Responsible to the Child Care Programs Coordinator, and taking daily instruction from the Community Centre Chef, the Kitchen Support Worker is responsible for supporting the day-to-day activities of the Fernwood Community Centre kitchen and the Community Centre Chef. The Fernwood Community Centre provides up to 150 snacks and up to 120 meals daily for infants all the way through to seniors. This position is a dynamic role and includes but is not limited to carrying out prep, baking, cooking, cleaning, inventory maintenance, organizing and logging duties.

General Responsibilities

- Support in the preparation and serving of food for programs at the Fernwood Community Centre including daily snacks, lunch, and dinner as instructed by the Community Centre Chef (daily)
- Clean dishes and the kitchen (daily)
- Maintain cleanliness of the pantry and cold storage (daily)
- Keep logs of food and appliance temperatures (daily)
- Maintain the best before dates on products and rotate food (weekly)
- Support the in-take, processing, and logging of food donations (weekly)
- Thaw and clean deep freezers as needed

Qualifications/Requirements

- Minimum 1 year kitchen experience preferred
- Food Safe Certificate – Level 1
- First Aid — Occupational First Aid preferred
- Ability to follow instruction
- Attention to detail
- The successful candidate will undergo a criminal record check for working with vulnerable adults and children

Working Conditions / Equipment Used

- Ability to lift and move boxes of produce and frozen foods (up to 50 lbs)
- Ability to work positively in a shared kitchen
- Ability to work co-operatively in a team environment
- Ability to work in a busy and sometimes noisy environment
- Ability to work independently with minimal supervision

Wage / Hours of Work

- 20hrs/week, \$13/hr
- Mon-Fri 10am-2pm, some scheduling flexibility required
- This is a part-time position

This position will remain open until filled. Interested candidates may apply by submitting their resume and cover letter to info@fernwoodnrg.ca. We thank all those who apply but only selected candidates will be contacted for an interview.